

## Application for a Refund of the Semester Ticket Fees (Germany-Wide Semester Ticket & Culture Ticket) Under the Hardship Clause

Application period: 01.04. – 30.06. (Summer semester) / 01.10. – 15.01. (Winter semester)

### Personal information

Last name: \_\_\_\_\_  
First name: \_\_\_\_\_  
Phone number: \_\_\_\_\_  
Street address: \_\_\_\_\_  
Postcode, residence: \_\_\_\_\_  
Email: \_\_\_\_\_

### Bank details

Please enter IBAN in format DEXX XXXX XXXX XXXX XXXX XX.

IBAN: \_\_\_\_\_  
BIC: \_\_\_\_\_  
Account holder: \_\_\_\_\_

### Declaration of income

Please note: income should include all earnings, i.e. salary, scholarships, social benefits, benefits from the spouse and other income. Non-recurring income is to be converted pro rata to the six months of the semester. Supporting documents such as bank statements or employment contracts should only be submitted on request.

My monthly income is: \_\_\_\_\_ €.

### Disclosure of special charges (please tick as appropriate)

- Own household (i.e. applicant pays rent; no proof necessary)
- Own insurance (*insurance certificate required*)
- Special burden (e.g. chronic illness, pregnancy; *proof required*)
- Dependent children (number of children: \_\_\_\_; *birth certificate(s) required*)

**Semester abroad (if applicable)**

*Please note: only a study-related stay of at least three months qualifies as a semester abroad.*

In the period from \_\_\_\_\_ to \_\_\_\_\_ I am spending a semester abroad in \_\_\_\_\_.

**The following documents must be attached to this application:**

- Certificate of enrolment for the current semester
- If applicable, certificate from the health insurance provider in accordance with §13a BAföG regarding independent health and/or nursing care insurance
- If applicable, proof of special burden, e.g. doctor's note, medical opinion, or written declaration that the applicant is solely responsible for the care and upbringing of the child or children
- If applicable, copy of the child's or children's birth certificate(s)
- If applicable, documentation of semester abroad

**NOTE: Only complete applications submitted on time will be considered!** If you have any questions, please contact [soziales@asta.uni-goettingen.de](mailto:soziales@asta.uni-goettingen.de) – we will be happy to help you with your application. The application can be submitted digitally or in paper form via the mailbox, the secretary's office or directly to the Department of Social Affairs.

**Declaration by the applicant:** By signing this form, the applicant assures that the information provided is complete and correct. Deliberately incorrect or incomplete information can lead to the rejection of the application, to a reclaim and to legal action. It is noted that the AStA will inform applicants of the outcome of their application by email, that the information attached to the application and the application itself will be kept for five years and that there is no legal entitlement to a refund.

**Place, date:**

\_\_\_\_\_

**Applicant's signature:**

\_\_\_\_\_